

# SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY

## Our Mission Statement

SCVSFSA is made up of a team of food and nutrition professionals that are dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits as an important life skill.

## SPECIAL MEETING OF THE BOARD OF DIRECTORS

25210 Anza Dr. • Santa Clarita, CA 91355 • (661) 295-1574

# AGENDA

September 12, 2019

**2:30 P.M.**

"Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 25210 Anza Dr., Valencia, CA 91355, during regular business hours (8:00 a.m. to 4:30 p.m.)."

### I. CALL TO ORDER: \_\_\_\_\_ P. M.

#### MEMBER ROLL CALL:

Ms. Linette Hodson, Board President – Castaic USD

Mr. Nick Heinlein, Clerk – Saugus USD

Mr. Deo Persaud, Presiding Officer – Newhall SD

Mrs. Gretchen Bergstrom, Board Member – Sulphur Springs USD

Present    Absent

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### STAFF MEMBERS:

Dr. Lynnelle Grumbles, CEO & Board Secretary

Ms. Susan Weiss, Director of Operations and Fiscal Management

Ms. Jane Crawford, Director of Child Nutrition Programs

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Exhibit    Motion    Second    Vote

### II. APPROVAL OF AGENDA

### III. HEARING SESSION

1. Advance Requests to Address the Board
2. Comments and/or Questions on Agenda Items

### IV. ACTION CALENDAR *(Includes items to be voted on by the Board of Directors.)*

1. Consideration of Acceptance of Resignation #19-20-03S/A1 **A**  
of Chief Executive Officer

### V. CLOSED SESSION

Adjourn to Closed Session \_\_\_\_\_ A.M.

1. Public Employment (GC Section 54957)  
Chief Executive Officer

### VI. RECONVENE TO OPEN SESSION

Reconvened \_\_\_\_\_ A.M.

1. Report of Closed Session Action

### VII. 2. ADJOURNMENT

Meeting Adjourned \_\_\_\_\_ A.M.

**Santa Clarita Valley School Food Services Agency  
Board of Directors**

**Meeting Date:** September 12, 2019  
**Submitted By:** Dr. Lynnelle Grumbles  
**Subject:** Consideration of Acceptance of Resignation from Chief Executive Officer

**RECOMMENDATION #19-20-03S/A1**

**Summary**

The Chief Executive Officer, Dr. Lynnelle Grumbles, has tendered her resignation with intent to retire on December 30, 2019.

**Financial Impact:**

Unknown.

**Recommended Action:**

Approve item as presented.



**EXHIBIT: A**

Ms. Linette Hodson  
President, Board of Directors  
Santa Clarita Valley School Food Services Agency  
c/o Castaic Union School District  
28131 Livingston Avenue  
Valencia, CA 91355

September 10, 2019

Dear Linette,

The time has come for me to retire. Please accept this letter as notice of my resignation; I will be retiring from the role of Chief Executive Officer at the Santa Clarita Valley School Food Services Agency on December 30, 2019.

I have thoroughly enjoyed working with you and the team here at the Agency. I found my 5+ years here to be extremely rewarding and productive. I sincerely appreciate the opportunity afforded to me by the Agency, leading a fantastic team of hard working individuals who make an impact on the children of the Santa Clarita Valley. The time spent leading the Super Co-Op was challenging and meaningful to me both professionally and personally. I believe that my actions made a positive difference to many co-op member districts.

If there is anything more I can do to ensure the successful transition of work, please let me know. I wish you and the Agency team the greatest possible success.

Sincerely,

Dr. Lynnelle Grumbles, RD, SNS  
Chief Executive Officer  
School Day Cafe  
Santa Clarita Valley School Food Services Agency